

CONSTITUTION

of

**THE ASSOCIATION OF THE PALESTINIAN
COMMUNITY IN THE UNITED KINGDOM**

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PART I

PRELIMINARY

ARTICLE 1: PREAMBLE

Many residents in the UK of Palestinian origin have expressed the need for a national association to represent them within the UK, to provide social, cultural and community opportunities.

Accordingly, a committee of Palestinian individuals was created and entrusted with the task of creating and presenting a constitution to create such an association. Those individuals vowed to work together independently and without any personal gain or agenda and gave their solemn allegiance to the interest of the Palestinian community at large and to act with integrity, impartiality and equity.

The committee is given the title of "Preparatory Committee" and its ultimate role after completing the constitutional task is dealt with in this Constitution.

The Constitution is intended to adopt plain English language and to avoid legal jargon whenever possible.

The Constitution is divided into several parts identified in Latin numerical order and each part is subdivided into Articles in numerical order. Words shown in capital letters are defined under the heading "Interpretation".

ARTICLE 2 TITLE AND COMMENCEMENT

The association founded by this Constitution shall be called the "Association of the Palestinian Community in the UK" abbreviated to "APCUK".

The Constitution shall come into effect and be adopted as the sole reference and the foundation of the APCUK once the Preparatory Committee ratifies it. On the date of ratification, the Preparatory Committee shall set a date for the first Annual General Meeting (AGM), when the election of the Local Executive Committee(s) shall take place. Membership of the APCUK, the preparation for the AGM and election of the Executive Committee(s) shall take effect in accordance with the related Articles in this Constitution.

ARTICLE 3

INTERPRETATION

- “**Accounts**” shall mean the financial accounts prepared by an independent Chartered Accountant for the Accounting Period for each Local Executive Committee.
- “**Accounting Period**” shall mean the period starting on the day of the first Election and ending in each year on the day.
- “**Election**” shall mean the election of the Local Executive Committee that shall take place at least once every two years and the first election shall be at the first AGM.
- “**Geographical Area**” is the area representing each district or city in the United Kingdom as determined by the Supervisory Committee.
- “**Local Executive Committee**” shall mean the elected executive committee of the Geographical Area for the Term and is made up of the members specified under Article 7.
- “**Member**” shall mean a member of the APCUK as defined under Article 10.
- “**Methods of Voting**” shall be by attendance at the polling station specified by the serving Local Executive Committee or by post or any other electronic system as approved by the Preparatory Committee in as far as the first election is concerned and subsequently by the Supervisory Committee from time to time.
- “**Preparatory Committee**” shall mean the committee selected to prepare the APC Constitution.
- “**Patron**” is the acting Palestinian Ambassador in the United Kingdom from time to time.
- “**Secretary**” shall mean a member of the Local Executive Committee with the tasks specified in Article 17.
- “**Supervisory Committee**” shall mean the Preparatory Committee which title it shall take as soon as the first Election results are declared and thereafter its set up and role shall be governed by the Constitution.
- “**Term**” a term of two years starting on the Election day and ending on the day before the next Election.

“**Treasurer**” shall mean a member of the Local Executive Committee with the tasks specified in Article 18.

PART II

MISSION AND OBJECTIVES

ARTICLE 4: MISSION and OBJECTIVES

- 4.1 To promote and support Palestinian identity within the Palestinian community in the UK, including non-first generation Palestinians and those born within mixed marriages. This is not to the exclusion or detriment of the Members’ own perception of their citizenship, but more to support all the Members to retain and pass on what it is to be Palestinian, including all aspects of their identity, heritage, culture, history, education, or current affairs.
- 4.2 To help raise awareness among the non-Palestinian population of the UK of the richness and diversity of Palestine and Palestinians. To ensure that there is a broader understanding of Palestinians and to promote Palestinian contributions in all fields.
- 4.3 To promote connection with and support of Palestinians around the world including Palestine and the diaspora.
- 4.4 To uphold the common national principles to which all Palestinians subscribe namely an independent Palestinian state for all Palestinians irrespective of their beliefs, political affiliation, religion, sex or age.
- 4.5 To present a united approach to lobby British and other European governments in our quest for full recognition of Palestinian human rights, including the right to self-determination and end of occupation.

PART III

CONSTITUTION AND REFORM

LEGAL STATUS, STRUCTURE, REGISTRATION, AREA OF OPERATION.

ARTICLE 5 CONSTITUTION AND REFORMS

- 5.1 The Constitution shall be the only reference for the operation of the APCUK. Where there is a conflict between the Constitution and any decision taken by any committee as defined in the Constitution or an office bearer then the Constitution shall prevail. Any issue regarding the interpretation of the Constitution shall be determined by the Supervisory Committee whose decision shall be binding and final.
- 5.2 Any attempt to reform the Constitution shall be as follows:
- 5.2.1 A Local Executive Committee shall present a motion, decided by two-thirds majority, to the Supervisory Committee specifying among other matters the nature of the motion and its reasons for the need to amend the Constitution.
- 5.2.2 The Supervisory Committee shall within 90 days consider and vote on the motion and its decision shall be by two-thirds majority. The Supervisory Committee shall first and foremost consider the impact of the motion on the APCUK's Aims and Objectives as specified in the Constitution. The Supervisory Committee decision shall be communicated to the Local Executive Committee within 24 hours of voting on the motion.
- 5.2.3 If the decision of the Supervisory Committee is for the motion to proceed then;
- 5.2.3.1 each Local Executive Committee shall call for a Special General Meeting to take place within two months when the Members shall vote on the motion.
- 5.2.3.2 the motion shall succeed if at least 60% of the total votes are in favour.
- 5.2.3.3 the Local Executive Committee shall within 24 hours after the Special General Meeting communicate the result of the voting to the secretary of the Supervisory Committee.
- 5.2.3.4 if the motion fails following the Members' voting then the motion cannot be presented again by any Local Executive Committee until after the next Election.

- 5.2.4 If the decision of the Supervisory Committee is against the motion then the Local Executive Committee shall not be able to re-present the same motion to the Supervisory Committee for a further consideration until 180 days have first lapsed since the decision of the Supervisory Committee.

ARTICLE 6

LEGAL STATUS

- 6.1 The APCUK shall be an unincorporated non-governmental and Not for Profit entity made up of its Members, governed by the Constitution, run by its Local Executive Committees and supervised by the Supervisory Committee.
- 6.2 The dissolution of the APCUK will therefore be decided by its Members by the following procedure:
- 6.2.1 a Local Executive Committee, by a simple majority, or a member of the Supervisory Committee presents a motion to the Supervisory Committee.
- 6.2.2 The Supervisory Committee shall within 90 days consider and vote on the motion and its decision shall be by two-thirds majority. The Supervisory Committee's decision shall be communicated to the Local Executive Committee within 24 hours of voting on the motion.
- 6.2.3 If the decision of the Supervisory Committee is for the motion to proceed then;
- 6.2.3.1 each Local Executive Committee shall, within two months of receiving the decision of the Supervisory Committee, call for its Members to vote on the motion via a secure and inclusive mechanism as advised by the Supervisory Committee.
- 6.2.3.2 the motion shall succeed if at least 60% of the votes are in favour.
- 6.2.3.3 if the Members vote in favour of the motion to dissolve the association then the APCUK shall immediately be dissolved and any balance held in its bank accounts shall be paid to one or more UK registered Palestinian Charities as chosen by the Supervisory Committee.
- 6.2.3.4 if the motion fails following the Members' voting then the motion cannot be presented again by any Local

Executive Committee during the term before the Election.

- 6.2.4 If the decision of the Supervisory Committee is against the motion then all Local Executive Committees shall not be able to present the same motion to the Supervisory Committee during its current term and not before 180 days after the Election.

ARTICLE 7

STRUCTURE OF THE ASSOCIATION

- 7.1 The APCUK shall consist of a Supervisory Committee and Local Executive Committees. Each Geographical Area shall be represented by its Local Executive Committee.

SUPERVISORY COMMITTEE

- 7.2 The Supervisory Committee shall consist of the members of the Preparatory Committee until the second Election under this Constitution. Thereafter, a proportionate number of members of the Supervisory Committee equaling the number of Local Executive Committees that operated for a full Term will resign either voluntarily or by a majority decision of the Supervisory Committee. One member from each Local Executive Committee that has completed its term and is not standing for re-election shall replace each resigning member. The choice of member by the Local Executive Committee shall be by a majority vote of the Local Executive Committee.
- 7.3 The Supervisory Committee shall be responsible for the termination of one of its member's tenure by a simple majority of the Supervisory Committee at any time. Once the position of such member has been vacated then the Supervisory Committee shall appoint a replacement by choice following a simple majority vote. For all intents and purposes, the Supervisory Committee shall at all times consist of no less than 6 members including the chair and no more than 12 members except when there are more than 12 Local Executive Committees in which case the maximum number shall equal the number of the Local Executive Committees in existence.
- 7.4 If a Local Executive Committee shall cease to exist then its resigning members shall not be entitled as of right to join the Supervisory Committee.
- 7.5 The Chair and the secretary of the Supervisory Committee shall be selected by the serving committee. The nominees with the highest votes for the respective positions shall be selected. The selection shall be for a term not exceeding 2 years and any Chair or secretary

can only be selected for two terms during their tenure in the Supervisory Committee.

LOCAL EXECUTIVE COMMITTEE

- 7.5 For each Geographical Area there shall be a Local Executive Committee. The Local Executive Committee shall be elected for the Term.
- 7.5.1 The number of the Local Executive Committee members shall be at least ten percent (10%) of the total number of Members or 10 Members whichever is lesser.
- 7.5.2 The Chair can co-opt members to the Local Executive Committee provided the co-opted members shall not exceed fifty percent (50%) of the number of elected members.
- 7.5.3 The co-opted members shall not have voting rights on matters that are decided by voting by the Local Executive Committee.
- 7.5.4 If a Local Executive Committee shall at any time have less members than the number or ratio stipulated under Article 7.5.1 then the candidates who received insufficient votes at the last election shall be invited to the Local Executive Committee in the order of the number of votes they received. If however such candidates were insufficient to make the number or ratio under Article 7.5.1 then, subject to the written approval of the Supervisory Committee, a Special General Meeting shall be called and an election of new members to the Local Executive Committee shall take place.
- 7.5.5 If the Chair shall resign or die or become incapacitated or incapable of continuing to serve in office then the vice-chair shall take over the position of Chair until the end of the Term.
- 7.5.6 The Local Executive Committee shall have the power by two-thirds majority to terminate the appointment of the Chair and call for a Special General Meeting to elect a new Chair.
- 7.6 For a Geographical Area to be entitled to have its own Local Executive Committee, it shall have at least 50 Members affiliated with it prior to the first Election under the Constitution and thereafter to maintain the same number of Members for the Term after the Election.
- 7.7 The quorum for formal meetings of the Local Executive Committee or any of its sub-committees shall be 50% of its members.

- 7.8 If the Geographical Area of any Local Executive Committee shall at any one point have less than 50 Member for a period of 28 days then it shall call for a Special General Meeting and advise its Members that until the next Election their membership will be associated with the Executive Committee of the nearest Geographical Area where they shall be entitled to vote at the next Election unless and until a new Local Executive Committee for the same Geographical Area is established at the next Election in which case they shall only vote at the new Local Executive Committee for their Geographical Area.
- 7.9 The Local Executive Committee shall meet at a location of its choice at least once a month.
- 7.10 The Local Executive Committee shall submit an activity report to the Supervisory Committee at least once every three months.

ARTICLE 8 REGISTRATION AND CORRESPONDENCE ADDRESS

- 8.1 The registered permanent correspondence address of the Supervisory Committee shall be at a designated PO Box to be arranged by the Preparatory Committee and its details notified to all Members at all times.
- 8.2 Each Local Executive Committee shall announce and confirm its permanent address at the Annual General Meeting. The Local Executive Committee shall be responsible for the collection of all correspondence delivered to the address announced and confirmed at the Annual General Meeting even if for whatever reason such address shall no longer be available to the Local Executive Committee. In the event of a change of address that takes place at any time between the Annual General Meeting and the next one then the Local Executive Committee shall notify all its Members in writing and confirm in writing to the Supervisory Committee within 7 days of completing the notification process to all its Members.

ARTICLE 9 AREA OF OPERATION

- 9.1 Each Local Executive Committee shall operate in its own Geographical Area.

- 9.2 The Local Executive Committee shall be responsible for its Members and shall keep an up to date list of the Members with the Supervisory Committee.

PART IV

MEMBERSHIP AND TYPES OF MEMBERS, CODE OF CONDUCT

ARTICLE 10: Membership

- 10.1 Membership of the APCUK is open to any person or spouse with a Palestinian origin.
- 10.2 Membership in the lead up to the first Election shall be made to the Preparatory Committee and after the Election it shall be to the Local Executive Committee.
- 10.3 Until the first Election, applications for membership are made to the Preparatory Committee.
- 10.4 After the first Election, all applications for membership are made to the Local Executive Committees. When deciding any application for membership, the Local Executive Committee shall take into account any reservation or objection that the Supervisory Committee may raise.
- 10.5 Membership applications shall be in the form approved by the Supervisory Committee as amended or varied from time to time.

ARTICLE 11: TYPES OF MEMBERSHIP

- 11.1 There shall be three types of membership; (i) Full Member; (ii) Associate Member; and (iii) Honorary Member.
- 11.2 Full membership shall be open to all British Palestinians with British Citizenship and to all Palestinians with permanent UK residency. A Full Member must be 18 years of age plus one day on the date of the membership application.
- 11.3 Associate membership shall be open to all Palestinians with temporary leave to remain in the United Kingdom.
- 11.4 Honorary membership may be given at the discretion of the Local Executive Committee, subject to Article 10.4.

- 11.5 The membership subscription fee is payable annually and shall be determined by the Local Executive Committee and shall remain the same for the duration of the Term.

ARTICLE 12: RIGHTS OF MEMBERS

- 12.1 A full Member shall have the right to one vote at the Election. In addition, a full Member shall be entitled to attend all events arranged by any Local Executive Committee including Annual General Meetings and Special General Meetings and the right to stand for election to the Local Executive Committee provided his or her membership had been valid for a full Term, with the exception of the first Election where the Preparatory Committee shall determine the nominees for election for the Local Executive Committee.
- 12.2 An associate and honorary Member shall be entitled to attend all events arranged by any Local Executive Committee excluding Annual General Meetings and Special General Meetings and shall not be entitled to vote.

ARTICLE 13: TERMINATION OF MEMBERSHIP

- 13.1 Termination of a Member's membership shall be in the hands of the Local Executive Committee. If however the Supervisory Committee shall by a majority vote terminate a Member's membership then such decision shall be communicated to the Local Executive Committee who shall terminate the membership of the individual concerned by written notice within 7 days of the decision of the Supervisory Committee.
- 13.2 Except in the case where the termination of membership was by a unanimous vote of the Supervisory Committee, a Member whose membership is terminated has the right to apply to the Supervisory Committee to review the decision of his membership termination within 28 days of the termination. The Supervisory Committee then has 14 days within which to determine the review and notify the Local Executive Committee of the decision who in turn must communicate the decision to the person who requested the review.
- 13.3 If the Supervisory Committee upholds the decision to terminate the Member's membership or in all other cases when the Member did request a review then no further application for membership will be

accepted from this individual until after the next Election and then it shall be subject to Article 11.

ARTICLE 14: LIABILITIES AND OBLIGATIONS OF THE MEMBERS

- 14.1 A Member is expected to uphold the Aims and Objectives of the APCUK and to strictly abide by the Code of Conduct under Article 16.
- 14.2 A Member shall keep his or her Local Executive Committee fully updated on any change of address or contact details.
- 14.3 A full Member is expected to vote at the general meetings through any of the Methods of Voting.

ARTICLE 15: CODE OF CONDUCT

- 15.1 A Member's conduct shall be based on the values of human respect and tolerance to other Members and to the community at large regardless of their political ideology and religious views.
- 15.2 A member of the Supervisory Committee or the Local Executive Committee who has a personal interest in any transaction or other arrangement, which the APCUK is proposing to enter into or participate in, must declare it to his or her committee.
- 15.3 Members have a general non-specific duty to make themselves available to help and support the Local Executive Committee to enable it to function smoothly and serve the best interest of its Members and the APCUK generally.
- 15.4 Members have a duty to ensure that they have a clear understanding of the Constitution and their responsibilities as Members of the APCUK.
- 15.5 Members have a duty to notify their Local Executive Committee of any matter or incident whether through themselves or by a third party which is likely to bring the APCUK into disrepute or may harm whether physically or otherwise any fellow Member of the APCUK.
- 15.6 Members have a duty to ensure that all their decisions and actions as Members are taken in the best interests of the APCUK, putting the APCUK's interests before any personal or professional interests, and

that they contribute to the APCUK's objectives and take into account the views and needs of other Members.

- 15.7 Members have a duty to ensure that they have a clear understanding of the scope of authority and responsibility of the Local Executive Committee and the Supervisory Committee and to ensure that these are not undermined.
- 15.8 Members accept the sense of collective responsibility for enabling the APCUK to achieve its objectives and for decisions taken by the Local Executive Committee and the Supervisory Committee.
- 15.9 Members are expected to contribute to discussion and debate freely to enable robust decisions to be made. Once the Local Executive Committee or the Supervisory Committee has taken a decision, Members should respect the communication and implementation of that decision.
- 15.10 Members have a duty to be as open as possible with key interests about the decisions and actions of the APCUK, restricting information only when the principles of confidentiality or the law require it.
- 15.11 In communicating with the media or making any statement regarding the APCUK, Members do so on the basis of collective responsibility and in support of the APCUK's aims and objectives.
- 15.12 Members may be approached by individuals or organisations that wish to lobby them on the APCUK's work, including policy matters and operational decisions on particular cases. Members may take account of the views of others and undertake to make them known to the Local Executive Committee if appropriate, but non-elected Members have no authority to make decisions or take action on behalf of the APCUK. Any queries or correspondence about operational decisions involving cases of fellow Members are to be referred to the Local Executive Committee for any response.
- 15.13 Members have a duty to lead by example, always demonstrating respect and dignity for others; valuing diversity and conducting themselves in a non-discriminatory manner at all times. Working together effectively means, for the APCUK Members and staff, observing the following working principles:
 - 15.13.1 trust between colleagues - being honest and open, acting with integrity and respect for each other;
 - 15.13.2 good communication - sharing information and listening to others;

- 15.13.3 ideas and creativity - offering ideas and being open to ideas proposed by others;
 - 15.13.4 individual responsibility - accepting responsibility for achieving goals and for the quality of the APCUK's work;
 - 15.13.5 problem solving, finding solutions - working to find creative solutions to problems;
 - 15.13.6 openness to learning and feedback - seeking at all times to improve the image of the APCUK and how it operates;
 - 15.13.7 collaboration with others - working constructively with colleagues to a common purpose.
- 15.14 Members have a duty to lead by example in upholding the values, aims and objectives of the APCUK.
- 15.15 Members have a duty to avoid placing themselves under obligation to any individual or organisation which might affect their ability to act impartially and objectively as APCUK Members.
- 15.16 Members have a duty to raise any concerns about possible wrongdoing within the APCUK, including the Local Executive Committee and or any of its members and the Supervisory Committee or any fellow Member of the APCUK.
- 15.17 Members have a duty to raise any concerns about compliance with this code with the Local Executive Committee at the earliest opportunity.

PART V

ELECTION AND OFFICE BEARER

ARTICLE 16 ELECTION

- 16.1 The choice of the members of the Local Executive Committee shall be decided at the Election.
- 16.2 The Election shall be for a Chairperson of the Local Executive Committee. Any Member can nominate her/himself as a candidate for Chairperson as well as a member of the Local Executive Committee provided the Chairperson of the serving Local Executive Committee shall not be eligible for nomination after two consecutive terms or more than twice in any 10 years, provided candidates for Chairperson as well as candidates for members of the Local Executive Committee shall submit to the Supervisory Committee at least 90 days before the Election the following information;

- 16.2.1 In the case of the Chairperson candidacy, her/his pledge and clear precise programme of activities that she/he aims to achieve and accomplish during the Term;
- 16.2.2 In the case of the candidate for a member of the Local Executive Committee, she/he to put forward details of their suitability and their pledge and aim of achieving as well as to indicate, if they so choose, who is their preference from the proposed candidates for Chairperson.
- 16.3 The serving Local Executive Committee shall prepare a report to the Supervisory Committee giving the serving Local Executive Committee's recommendations on the suitability of the candidates both for Chairperson and for members of the Local Executive Committee. Such report shall be submitted no later than 90 days before the Election.
- 16.4 The Supervisory Committee shall within 30 days of receipt of the nominations notify the candidate(s) of the acceptance or rejection of her/ his/ their nomination. The decision of the Supervisory Committee shall be by two thirds majority and final.
- 16.5 The serving Local Executive Committee shall be responsible to arrange and provide a suitable venue for the Election.
- 16.6 The serving Local Executive Committee shall not be entitled to support or lobby any support for any candidate and if the Chairperson or any member of the Local Executive Committee decided to stand for Election as a Chairperson then he or she shall not be entitled to utilise any funds of the Local Executive Committee whatsoever whether directly or indirectly in support of their candidacy for the Election.
- 16.7 The Election shall be chaired by at least two members of the Supervisory Committee and two members of the serving Local Executive Committee who are chosen by the Supervisory Committee.
- 16.8 Election of the Chairperson:
- 16.8.1 A quorum is achieved by thirty percent (30%) of the Members voting.
- 16.8.2 If no quorum is achieved, a re-election shall take place within six months. The serving Local Executive Committee shall carry on its role in full until the re-election takes place and a new Local Executive Committee is elected.

16.8.3 When voting, each candidate shall rank the candidates in order of preference. The candidate with the least number of preferred votes will be eliminated and the votes of all the Members who preferred her/him will be reallocated to their next preferred candidate. This process shall be repeated until a candidate achieves over fifty percent (50%) of the votes when she or he is declared as the elected Chairperson.

16.8.4 If two candidates achieve the same highest number of votes then the two candidates shall be elected as Chairperson and each shall serve one year of the Term as the Chairperson and the second year as the vice-chairperson.

16.8.5 If no candidate stands for election as a Chairperson then the elected members of the Local Executive Committee shall appoint by a simple majority within 14 days of the election a Chairperson and shall notify the Members and the Supervisory Committee immediately upon the appointment taking place.

16.9 Election of the members of the Local Executive Committee:

16.9.1 The candidates with most votes whose number is determined in accordance with Clause 7.5.1 shall be elected as members of the Local Executive Committee and serve under the leadership of the elected Chairperson.

ARTICLE 17 Secretary

17.1 The Secretary shall be a member of the Local Executive Committee and attend the meetings of the committee. He or she shall record accurately the names of the committee members present and the minutes of the proceedings.

17.2 The Secretary shall produce all books, documents, and property of the Local Executive Committee in his or her possession, whenever required by the Local Executive Committee.

17.3 The Secretary shall also pay over all monies, and give up all books, documents, and property belonging to the Local Executive Committee when ordered to do so by the committee.

17.4 The Secretary shall summon and give due notice of all meetings and agenda thereto of the committee and keep the documents and papers of the committee in such manner and for such purposes as the committee may determine.

ARTICLE 18: Treasurer

- 18.1 The Treasurer shall pay all monies received by the committee from any source whatsoever, without any deduction for any purpose whatsoever, to the credit of an account opened in the name of the Local Executive Committee at such bank and in such manner as the committee shall direct.
- 18.2 The Treasurer shall produce all books, documents, property and monies of the Local Executive Committee in her or his possession and render a full and clear account at each audit, and whenever required by the committee.
- 18.3 The Treasurer shall also surrender all books, documents, monies and property of the Local Executive Committee when ordered to do so by the Supervisory Committee.

PART VI:

ANNUAL AND SPECIAL GENERAL MEETING

ARTICLE 19 Composition of General Meeting

- 19.1 The General Meeting by all the Local Executive Committees shall take place within the same calendar month as determined by the Supervisory Committee.
- 19.2 Each Local Executive Committee shall be responsible for the arrangement, venue, announcement and communication to its Members of the full details of the General Meeting at least 30 days before the General Meeting.
- 19.3 A quorum to constitute a General Meeting of any kind will be 10% of the Members who are present at the meeting. The Chairperson of the Local Executive Committee shall be the chairperson of the General Meeting unless he or she appoints a nominee if the chairperson contemplates absence from the General Meeting. The person to chair the first General Meeting shall be appointed by the Preparatory Committee.

ARTICLE 20 Annual General Meeting

- 20.1 The Local Executive Committee will call an Annual General Meeting of the Members within 6 months of the adoption of this

Constitution. Thereafter Annual General Meetings will be held annually.

- 20.2 The Local Executive Committee will give the Members at least thirty (30) days prior notice of any such meeting by any means but to include at least either post or email.
- 20.2 The business of an Annual General Meeting will among other matters include:
 - 20.2.1 the presentation and adoption of the Local Executive Committee's Annual Report;
 - 20.2.2 the presentation and adoption of the Local Executive Committee's annual financial statement verified by an independent chartered accountant;
 - 20.2.3 the presentation and adoption of the Local Executive Committee's annual budget including an annual programme with all activities and events anticipated for the forthcoming year;
 - 20.2.4 voting on any motion presented by either the Local Executive Committee or by at least 3 Members who should have given details of the motion to the Secretary at least 3 working days before the General Meeting. The decision of a simple majority of the Members present shall be binding on the Local Executive Committee to adopt.

ARTICLE 21 Special General Meeting

- 21.1 Other General Meetings of the Local Executive Committee will be convened at the request of:
 - 21.1.1 Five Members with the approval of the Local Executive Committee. If however the Local Executive Committee shall decline the request then the Members can refer the request to the Supervisory Committee who that shall decide within 28 days whether a Special General Meeting shall take place. The decision of the Supervisory Committee is final; or
 - 21.1.2 The Local Executive Committee.
- 21.2 Any General Meeting other than the Annual General Meeting will be convened on not less than fourteen (14) days written notice to the Members and such notice will in broad terms advise them of the business to be attended to at the Special General Meeting.

PART VII

FINANCIAL MANAGEMENT, SOURCES OF FUNDS AND USES OF FUNDS

ARTICLE 22 Financial year

The Financial year shall start on the day after the Annual General Meeting or the day after the previous financial statement, whichever is earlier, and end 14 days before the next Annual General Meeting.

ARTICLE 23: Sources of funds

The funds of the Local Executive Committee, which includes all capital and accrued income to be administered by the Local Executive Committee, may be made up of donations and Members' contributions provided the donation or source of funds shall not under any circumstances whatsoever compromise the Aims and Objectives of this Constitution or contravene any law of the land.

ARTICLE 24: Uses of funds

The use of any funds collected or generated shall be for the promotion of the Objectives. In addition, the reasonable and proper expenses of the Supervisory Committee shall be met by the Local Executive Committees and if more than one then in proportion to the number of their Members.

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This Constitution was drafted by the Preparatory Committee and ratified

by the same committee on 28th day of February 2017